



West End Primary School

OUR INTERNET RULES

We have developed the following rules to ensure the privacy and safety of pupils when using the Internet. Please follow these rules carefully.

- Children will only be allowed to use the internet under staff supervision and never when an adult is not in the room.
- Children are not to access any online games whilst in school, and can only access a strict set of websites which is displayed in every classroom and the ICT suite.
- Children will not engage in conversation or dialogue with other users on the Internet without permission or supervision from their teacher.
- Photographs of children will only be used on the website and social media if signed permission is received from their parents.
- Any images of children will not be labelled with their names.
- Children and staff will never reveal their personal details, home addresses or telephone numbers on the web or in dialogue with other Internet users.
- The free use of Search Engines is not permitted, unless in the presence of a teacher or other adult in school.
- Any child finding themselves uncomfortable or upset by anything they discover on the Internet will report it to a teacher immediately.
- Downloading of files is restricted to staff, or children under supervision.
- Children must not access Newsgroups.
- All Internet access at West End Primary School is filtered through a proxy server (provided by Lancashire County Council) to screen undesirable sites at source - this facility must only be disabled by the ICT co-ordinator.
- A detailed log of sites visited by pupils will be monitored by the class teacher. Inappropriate use of the internet will result in withdrawal of internet use in school.

A note to parents:

The school recognises that, under certain circumstances, the Internet can give children access to undesirable information and images. We have done all that is possible to ensure children are protected from such information through the use of security software, limiting of features and the use of the Lancashire Intranet and Website that provide as safe an environment as possible. The children are taught to use the facility sensibly and with proper consideration for others. It is recommended that parents using the Internet at home with children, develop a similar set of rules and invest in appropriate security software, eg: Netnanny, Cyberpatrol or Surfwatch.

CHILD'S NAME:

Signed: parent/guardian